

**2016 UPEC Environmental Education Grants
Applications Due Monday, January 4, 2016!
Mini-Grant FAQs**

WHO? K-12 educators in Upper Peninsula schools, public or private, or other groups and institutions wanting to create or enhance an environmental program or ongoing activity.

WHY? To provide financial assistance in providing quality environmental education programs and/or ongoing projects in need of support.

WHAT? Grant may not be used for salaries, but all other expenses (for example, transportation, meals, supplies, honoraria) are acceptable. Grant recipients will be required to present a final report that includes an accounting of funds expended and outcomes achieved upon completion of the program. Progress reports will be edited and published in the UPEC newsletter.

HOW MUCH? Depending upon the quality of the application as evaluated by the UPEC board, monetary awards up to **\$500 each** will be made for projects completed over the next 12-month period. We welcome new proposals and seek to help new projects receive funding.

WHEN Do I need to Apply? By January 4, 2016

HOW Do I Apply?

Please e-mail completed applications to us at: upec@upenvironment.org or send a hard copy to: UPEC, P.O. Box 673, Houghton, MI 49931. If postmarked on January 2 or 4, please email us so we know to expect your application.

Application for Environmental Education Grant

Date of Application _____

Name of Applicant/Contact Person _____

Organization/School _____

Address _____

City _____ Zip Code _____

Phone (day) _____ (evening) _____

E-mail address _____

Project Name _____

First Time or Existing Program? _____ If existing program, how long in existence? _____

Number of Students Involved _____ Number of Adults Involved _____

On a separate sheet, please address the following points and attach additional information as needed:

- Rationale for Program/Project—Attach a detailed description, 1 page minimum
- Time frame for project (i.e. one day, 6 months, ongoing)
- Expected date(s) of project
- Total budget for Program/Project (Attach a breakdown of anticipated or known costs)
- Other funding sources (If an existing program, attach list of previous funding sources, including in-kind contribution.)
- If these other sources are not available, are there alternative opportunities for funding? If so, please describe.
- Does this program provide for community outreach and education? If so, how?

If you have any questions, please contact UPEC at upec@upenvironment.org